BUSINESS AND BOARD ADMINISTRATION

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ADVERTISING PROCEDURES

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1. Policy

It is the policy of Lakehead District School Board to permit advertising as outlined in the guidelines and procedures.

2. <u>Procedures</u>

2.1 Lakehead District School Board employs a communications officer. All proposed advertising of an educational nature must be submitted to the communications officer for approval of:

the objectives of the project;

the nature and content of the proposed advertisement; and selection of the appropriate media.

2.2 The communications officer will initiate or oversee the advertising campaign to ()4Ssre