

<b>STUDENT SERVICES</b>	<b>6000</b>
<b>DAY FIELD TRIP PROCEDURES</b>	<b>6021</b>

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- 2.7 A supervisor is an individual who has reached the age of eighteen and has agreed to assist in the supervision of a group of students







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6.2 Risks with low severity require little or no mitigation. Risks with moderated severity should be mitigated or avoided. Risks that have high severity should be avoided.

Sample Activities with Potential Increased Risk	Examples of Mitigation Strategies
Ice skating Skiing Dog sledding Ice fishing Tobogganing Outdoor winter activities on slippery surfaces Swimming Canoeing Fire building Wilderness excursions Amusement Parks	identify and adhere to basic rules of safety; identify and adhere to venue safety rules; use of protective equipment; certified lifeguards present; safety training in advance of activity; increased supervision; and developed contingency plans

The proposed venue must not pose a risk to a student as per individual medical needs outlined in a student plan of care. An individual medical or behavioural need must be able to be met on the field trip and plans are to include the necessary supervision and supports are in place to ensure individual needs are met.

The safety of students, staff, and approved volunteers is of the highest priority when planning and approving field trips. Supplementary requirements may be issued based on the activity (e.g., swim tests for water-based activities/skiing requirements).

## 6. Students Requiring Accommodations

6.1 Field trips should allow for the full participation of all students. Students with known disabilities and/or special education needs, should be reviewed prior to planning a field trip. The administration team alongside the special education resource teacher should ensure the field trip meets the needs of each student.

6.2 The student's accommodation plan and/safety plan must be reviewed, if there is one, and accommodations, supports, or modifications in place at schools must be available and appropriate to allow students full participation in the planned field trip.





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9. Financial Considerations/Costs

9.1 Each school reserves funds to finance certain field trips. Students are allowed to contribute financially to a field trip. Principals and staff supervisors will ensure that no student will be hindered from participating in a field trip because they are incapable of contributing financially to the trip.

9.2 When planning field trips, supervisors must consider the financial costs to students and families.

9.3 To ensure all students have the opportunity to participate in field trips and excursions, every effort should be made to keep the cost per student as reasonable as possible.

The cost of the occasional teachers should not be included in the cost of the trip for students.

Students will not be prevented from participating due to an inability to pay. Group fundraising programs related to the activity may be essential.

9.4 A cash option shall be made available for families who do not choose or have the ability to pay online (SchoolCash).

10. Water



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12. Out of Country Trips

For the rare occasion where groups might be travelling to the United States for the day (i.e., sports events), out of province medical insurance is

